

**PASIR RIS – PUNGGOL TOWN COUNCIL
CHANGE OF CORRESPONDENCE ADDRESS FORM**



Please submit the completed form to any Pasir Ris – Punggol Town Council's offices.
For any enquiries, please contact the Finance Dept at 6590 9320 / 9520 / 9720 / 9770.

(A) APPLICANT'S PARTICULARS																											
Date of Submission: <table border="1"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td> </tr> </table>	D	D	M	M	Y	Y	Town Council Reference No.: <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																				
D	D	M	M	Y	Y																						
PROPERTY INFORMATION																											
Name: <i>1st Registered Lessee</i>	Partial NRIC No.: <i>Provide only last 3 digits & last alphabet NRIC, FIN or other National Identification Number</i>																										
Contact No:	Email Address:																										
Name: <i>2nd Registered Lessee</i>	Partial NRIC No.: <i>Provide only last 3 digits & last alphabet NRIC, FIN or other National Identification Number</i>																										
Contact No:	Email Address:																										
Property Address:																											
Postal Code:																											
Correspondence Address:																											
Postal Code:																											
NOTE:																											
<ul style="list-style-type: none"> ▪ The information in this form shall supersede all relevant information in the Town Council's records. ▪ The Town Council reserves the right to reject any incomplete information in this form. 																											

(B) ACKNOWLEDGEMENT OF APPLICANT(S)	
1st Registered Lessee's Signature:	2nd Registered Lessee's Signature:

(C) FOR OFFICAL USE ONLY		
Date Received:	Effective Date:	Verified By: <i>Name & Initial</i>

Pasir Ris Office
Blk 577 Pasir Ris Street 53
#01-88 Singapore 510577

Punggol Office
Blk 603 Punggol Road
#01-01 Singapore 820603

Sengkang Office
Blk 266 Compassvale Bow
#01-06 Singapore 540266

Rivervale Office
Blk 156A Rivervale Crescent
#01-01 Singapore 541156

The Pasir Ris – Punggol Town Council's (The "Town Council") collection, use and disclosure of your personal data are described in its Personal Data Protection Policy, a copy of which is available at the Town Council office and accessible online at http://www.pprg-tc.org.sg/index.php/our_services/personal-data-protection-policy. Please note that, by using the Town Council's services, you signify that you have read, understood and agreed to relevant portions of the Policy.