

**PASIR RIS - PUNGGOL TOWN COUNCIL
CHANGE OF CORRESPONDENCE ADDRESS FORM**



Please submit the completed form to any Pasir Ris - Punggol Town Council's offices.
For any enquiries, please contact the Finance Dept at 6590 9320 / 9520.

(A) APPLICANT'S PARTICULARS																	
Date of Submission: <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 12.5%;">D</td> <td style="width: 12.5%;">D</td> <td style="width: 12.5%;">M</td> <td style="width: 12.5%;">M</td> <td style="width: 12.5%;">Y</td> <td style="width: 12.5%;">Y</td> </tr> </table>	D	D	M	M	Y	Y	Town Council Reference No.: <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 12.5%; height: 20px;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>										
D	D	M	M	Y	Y												
PROPERTY INFORMATION																	
Name: <i>1st Registered Lessee</i>	Partial NRIC No.: <i>Provide only last 3 digits & last alphabet NRIC, FIN or other National Identification Number</i>																
Contact No:	Email Address:																
Name: <i>2nd Registered Lessee</i>	Partial NRIC No.: <i>Provide only last 3 digits & last alphabet NRIC, FIN or other National Identification Number</i>																
Contact No:	Email Address:																
Property Address:																	
Postal Code:																	
Correspondence Address:																	
Postal Code:																	
NOTE:																	
<ul style="list-style-type: none"> ▪ The information in this form shall supersede all relevant information in the Town Council's records. ▪ The Town Council reserves the right to reject any incomplete information in this form. 																	

(B) ACKNOWLEDGEMENT OF APPLICANT(S)	
1st Registered Lessee's Signature:	2nd Registered Lessee's Signature:

(C) FOR OFFICAL USE ONLY		
Date Received:	Effective Date:	Verified By: <i>Name & Initial</i>

Pasir Ris Office
Block 577 Pasir Ris Street 53
#01-88 Singapore 510577

Punggol Office
Block 603 Punggol Road
#01-01 Singapore 820603

The Pasir Ris - Punggol Town Council's (The "Town Council") collection, use and disclosure of your personal data are described in its Personal Data Protection Policy, a copy of which is available at the Town Council office and accessible online at <https://www.prgg-tc.org.sg/index.php/our-policies/personal-data-protection-policy>. Please note that, by using the Town Council's services, you signify that you have read, understood and agreed to relevant portions of the Policy.